

Agenda meeting CECE – Lodz 04/02/2009 – 05/02/2009

Leonardo da Vinci

Tuesday, 3 February 2009

Arrival of participants

Wednesday, 4 February 2009

Trainers	Steering group members
9:00 Welcome / Introduction	9:00 Welcome / Introduction
Train-the-trainer programme:	Steering group meeting:
9:30 – 11:30 Poland: Effective Communication	- status of the project: variance analysis - screening tool: status + next phase
12:00 – 13:00 Lunch	12:00 – 13:00 Lunch
13:00 – 15:00 Belgium: Cooperation	- financial and administrative information - status of the Progress Report
15:00 – 15:30 Coffee Break	15:00 – 15:30 Coffee Break
15:30 – 17:30 UK: Entrepreneurship	

Thursday, 5 February 2009

Trainers	Steering group members
Train-the-trainer programme:	Steering group meeting:
9:00 – 11:00 Spain: Flexibility	- Dissemination - Conclusions, division of tasks and planning, agreements, next meeting, questions
11:00 – 12:30 exchange of methodological approach	
12:30 – 13:30 Lunch	12:30 – 13:30 Lunch
13:30 – 14:30 Common conclusions, feedback and evaluation	13:30 – 14:30 Common conclusions, feedback and evaluation

Friday, 6 February 2009

Departure of participants

